



The Society for Creative Anachronism, Inc. – Barony of Fontaine dans Sable



Finance Committee Meeting Minutes

Date: February 15, 2023 at 6:30 pm

Location: Zoom

President: Jennifer Lewis (fontaineseneschal@gmail.com)

Treasurer: Lori Schiess (fontaineexchequer@gmail.com)

Committee Members: Amanda Cole, Dave Meyers, Josh Pickering, Mary Nielson

Discussions:

1. Looked at December Finance Committee Meeting Minutes
2. Update on the status of the bank account changes.
 - a. Discussed required signers for the account-keep Jennifer Lewis and Lydia Anderson on the account and add Lori Schiess and Dawn Reed.
3. Barony received a \$3000 donation and the donor requested that \$2000 go to the General Fund and \$1000 go to the Coronet Travel Fund.
4. Discussed the requested remedies letter from the Kingdom Financial Committee
 - a. The funds transferred from the General Fund into the Coronet Travel Fund need to be replaced.
 - b. Fundraising must occur to replenish the Coronet Travel Fund.
 - c. Changes to the Coronet Travel Fund Policy need to be made to address the other concerns in the letter. A draft of proposed changes was created in the meeting.
 - i. The committee felt the policy changes need to follow all appropriate guidelines in Kingdom and Society handbooks, but there needs to be some flexibility to allow for the distance that must be traveled for our Coronet to attend the events that the Coronet is required to attend (Crown Tournaments and Coronations) as we are not on the King's Highway.
 - ii. The committee felt that requiring camping, if available at these events, would be encouraged but not required.
 - iii. All travel reimbursements must be approved ahead of time by the committee and there must be funds available in the Coronet Travel Fund.
 - iv. Discussed fundraising expectations by the Coronet.
5. Discussed removing the fee for children ages 6-12 for Spring Crown Tournament. Would reduce estimated income to \$2625 from approved budget estimate of \$2725. Will need to send revised budget to Kingdom, if approved by the Finance Committee.
6. Discussed training for using PayPal at the gate for Crown Tournament.

Decisions:

1. Approved: Minutes from the December Finance Committee Meeting.
2. Approved: Allocation of the donation with \$2000 to the General Fund and \$1000 to the Coronet Travel Fund.
3. Approved: Signatories on the bank account – Keep Jennifer Lewis and Lydia Anderson



The Society for Creative Anachronism, Inc. – Barony of Fontaine dans Sable



4. Approved: Signatories on the bank account – Add Lori Schiess and Dawn Reed
5. Approved: Transfer \$532.19 from the Coronet Travel Fund to the General Fund
6. Approved: Remove Child rate fee from Spring Crown Tournament budget, adjust income estimate to be \$2625 and send revised budget to Kingdom for approval.